

CITY BARGE
Committee Meeting Minutes

Date:	7 th December 2023
Time:	6.30 for 7.00 pm
Venue:	Teams
Attending:	Richard Robinson - Chairman, Piero Bortoli, Sue Burton, Dek Cordingley, Pauline Dobbs, Laura Hutchins Payne, John Russell and Tim Williams.
Apologies:	Katie Balfour, John Kinahan and Andrew Thomson.
Minutes:	Pauline Dobbs

No.	Items/Actions	Action
1.	<p>Approval of October minutes.</p> <ul style="list-style-type: none"> The Minutes were approved by all, will be signed by the Chairman and Secretary. 	
	<p>Matters arising Pauline to upload rowing rules for next meeting</p>	PD
2.	<ul style="list-style-type: none"> Meeting minutes The six session initial training for beginners Pauline to bring together for the next meeting. Rower overboard training. 20th January 2023 and if not possible then in three weeks after that and three weeks after that. Club day 13th April (Wayfarer open 20 and 21st) Day for Day for Poppier Training – 27th April 2024 a half day meeting of all Poppieri in Spring to both standardise the rowing techniques taught and revise rules/guidelines documents as appropriate. SWIM TEST – Committee voted to keep the status quo- if you can or can't swim you need to say on your membership form. It is then up to individual to decide whether to wear a life jacket or not . Calendar - Sue to do the calendar of events for this year in the next week. Dek to do the calendar shortly and aims to have it done before Christmas. Then the Robbert van Mesdag photobook of the build will be produced by DC with text by TW in time for the next AGM. Insurance – John brought up the replacement cost of forcola and oars and the boats which led to a discussion. John recorded these. <ul style="list-style-type: none"> Regalo 10000 Sandolo 8000 Ashley Clarke 6500 Mascareta 6500 S-chopon 5500 Piero and Heffer trailers – £2500 Gondolino Trailer - £ 2500 Can I row today last adaptations to go to Richard and made into a PDR and circulated to all members Membership application form to be finalised – RR and LHP 	PD

	<p>£200 for new membership</p> <ul style="list-style-type: none"> • AGM Venue – to be decided Saturday 17th or Sunday 18th February Piero – Sandford Laura – Long Hanborough John Eynsham To find out cost for three hours and availability for the Saturday or Sunday. • To get back to the committee by 21 Dec. so date can be circulated to members. • Short visit for the Pavea – need a team of people one is not enough. To be decided at next meeting and if we can replace secretary and social secretary. • August or September date for Regatta 21st September • Kit – Pauline Sue Laura and Katie to get together to talk about kit and feedback to next meeting • Committee meetings agreed to have 8 a year and one to be in January so the AGM can be thoroughly planned. • 15th January Committee meeting 2024? • 8th April, 10th June, 12th August, 21st October, 9th December committee meeting dates. <p>The safety elements of the existing four sources of safety rules/guidance will be consolidated into one concise document for publication on the new website.</p>	
3.	<p>Committee Members’ Reports Chairman - Report circulated.</p> <ul style="list-style-type: none"> • The Chairman will step down from the 2025 AGM. • The Chairman will be living in Venice between 9 March and 1 June 2024, and a Vice-Chairman will therefore need to be appointed ahead of this time. • As items have been going missing from boats in the boathouse, there is a need to audit all equipment in the boats. This can best be done on Saturday mornings. There was general agreement that on Saturday mornings when rowing is not possible, rowers who are due to attend should be prepared to take part in workshop tasks under supervision.- Thank you to all the rowers for their support over the winter. The workshop is clean and Piero is almost finished. <p>Membership Secretary</p> <ul style="list-style-type: none"> • LHP had given Barclay’s new documents to facilitate her access to the bank account, but there is still no date for this to be achieved. LHP and JR will continue to work on this.- this is continuing. <p>Treasurer and Boathouse Management</p> <ul style="list-style-type: none"> • our financial state was healthy, with £3,400 in the current account and £15,000 on deposit. <p>Blue Plaque price and link to be circulated – would you like to propose the writing?</p>	<p>RHR/All Cttee</p> <p>RHR</p> <p>RHR/PB/T W</p>

5.	<p>Draft privacy policy for website</p> <ul style="list-style-type: none"> • This was approved, subject to JR examining it after his return in December. • Respecting the wish of any members who do not wish their photos to appear on the Club website or social media will be achieved by circulating all members who take photos for the club (primarily PD, DC?) with the names of those who on their membership forms have not given consent. • It would be illegal to share members' addresses and other personal data with other members unless members have given consent for this on their membership application form. • Other related documents which need updating include our Constitution. This will be discussed at a future Committee meeting, the aim being to produce a draft informed by the British Rowing model constitution in time for the next AGM to discuss and if agreed approve the changes. 	JK/JR LHP JK
7.	<p>Presentations - Richard Bailey resignation</p> <ul style="list-style-type: none"> • RB has resigned from the Committee, and to mark RB's long and much appreciated years of service to CB it was decided that a permanent "Blue Plaque" will be placed in the workshop. The costs will be borne by CB, though members are welcome to make a donation to the Club to support this, and it will be unveiled at a public event to which RB will be invited. RHR, TW, and DC will investigate a suitable design. 	RHR/TW/ DC
	<p>Date of next meeting</p> <ul style="list-style-type: none"> • The next meeting will be on Monday 13th November at 7.00pm 	
The meeting ended at 8.45		
John Kinahan	Secretary	Richard Robinson Chairman
Signed		Signed
Date.....		Date